

**Edible Landscapes London (ELL) General Meeting
Friday 13th January 2017**

Present

Trustees: Alex Sylvester, Carrie Anker, Chris Speirs, Jo Homan, Richard Vials, Sarah Bush, Vanessa Morris, Les Coupland, Mary McHugh

Apologies

Nick Turner

Next Meeting

Friday 14th April 2017

1. Actions from last GM in October 2016

| Who? | Action | Status |
|-----------------|---|-------------------|
| All | Coordinate and delegate creation of signs to volunteers on principles of permaculture | Incomplete |
| Session leaders | Ensure monthly list of tasks is in diary on 1 st day of each month | Incomplete |
| Session leaders | Monitor and record cuttings taken at different times of year in separate diary. | Incomplete |
| Chris | Assist Jo with charity status application * | Incomplete |
| Vanessa | Register as a signatory for the MHL Community Garden bank account | Ongoing |
| All | Register as members of Friends of Finsbury Park Hub (FoFPH) | Ongoing |
| Jo | Publicise dates of meetings with FoFPH | Complete |
| Vanessa | Adjust listings on Haringey and Hackney volunteer sites to reflect new opening times* | Complete |
| Alison | Liaise with Ray re Monday openings | Incomplete |
| Richard | Contact Stuart re new locks for site | Complete |
| Richard | Publicise Friends of Haringey Parks forum meetings on sign inside ELL greenhouse and encourage trustees and members to sign up* | Incomplete |
| Nick | Update safeguarding policy * | Complete - Carrie |
| Vanessa | Create and install new signage* | ? |
| Vanessa | Publicise skill share workshop in January* | Complete |

***discussed below**

2. Summary of Actions

| Who? | Action | When |
|-----------------------|---|-----------|
| Vanessa | Talk to Martine about intro to gardening training | Feb |
| Vanessa / Sarah / Les | Discuss how to spend £650 on training sessions and formulate a plan. | Jan |
| Chris | Draft email to LBH proposing a meeting | Jan |
| Jo | Write job list for February in diary | Jan / Feb |
| Chris & Jo | Jo send aims and objectives to Chris so that he can re-word our aims and objectives | March |
| Jo | Register Vanessa and Les as directors. Ask Sarah and Chris if they want to become directors. | March |
| Jo | Make Vanessa admin on Project Dirt | Jan |
| Richard | Publicise Friends of Harringey Parks forum meetings on sign inside ELL greenhouse and encourage trustees and members to sign up | March |
| Carrie? | Continue working on two safeguarding policies – children and vulnerable adults | March |
| Jo | Send mailing list to Vanessa. | Jan |
| Sarah | Ask session leaders best date for session leader workshop | Jan |
| Vanessa | Update session leader induction notes | Feb |
| Alex / Mary | Check plant list is uploaded | Jan |

Minutes of Last meeting

***Charitable Status**

We decided to halt progress on applying for a charitable status because our income isn't high enough to qualify – needs to be more than 5K per year. We could modify our company status. Jo could distance her freelance work (Jan-June 2016) so that it's clear we aren't generating income from training. We could apply to be a CIO later on and then wind down the legal entity known as Edible Landscapes London which is a Company Ltd by Guarantee (CLG). Chris mentioned that it's possible to apply to Companies House and ask them to drop the 'Ltd by guarantee' part of our title.

Chris offered to clarify the wording of our aims and objectives in line with our charitable ethos. People who are currently being described as trustees could become directors for the CLG entity. Vanessa and Les were happy to become directors. Chris and Sarah were unsure. Carrie and Mary didn't want to become directors. Jo will contact Vanessa, Les, Chris and Sarah about this.

***Sites for volunteer adverts**

Vanessa had contacted various sites to update our details. She was happy for Jo to make her an admin on the Project Dirt site so that she could add events etc to that.

***Friends of Harringey Parks Forum**

Richard again agreed to publicise the upcoming meetings etc.

***Safeguarding Policy**

Carrie has been working on this. Following lots of email exchanges we're going to keep the children's version separate from the vulnerable adults one.

***Signage**

Vanessa may re-do the sign by the main gate, advertising ELL, when we get permission to have signage on the gate.

***Skillshare**

The date is the 21st January, 1-3pm. There will be some sharing of forest garden research. Jo offered to email some EL contacts to Vanessa so she could publicise it.

ELL Site

Do we need to move? Chris felt not having a secure tenancy was not a barrier to applying for funding. He suggested drafting a response to the council suggesting a meeting time.

Training – the £650 from LBH

We should link with Finsbury Park community garden to do training. Vanessa was interested in doing training with Martine – an introduction to gardening, had contacted her previously. Sarah, Vanessa and Les proposed coming up with a programme of training days and having an open approach to paying tutors and paying for resources. Les suggested including bird box building.

We agreed that £20/hour for a 3 hour workshop could work.

Training – on site

Sarah will be working with year 9 children from Skinners Academy over the summer.

Networking

Vanessa mentioned that Furtherfield is doing a seeds from elsewhere project down at Jamboree playhuts. Jo mentioned that Transition Finsbury Park originally created the raised beds that Furtherfield is using for their project and that there may be some useful perennial plants already there.

Session Leaders

Carrie suggested we have session leaders' meetings to discuss concerns. Sarah offered to ask people for date ideas in her next email to session leaders. Vanessa has been working on induction notes for session leaders, will continue to update them.

Our contact details

People were keen to get hold of each others' contact details. Jo offered to share them, where people were happy for this to happen.

Plant list

Alex and Mary will check the spreadsheet with plant names and quantities is uploaded.